

BRUCE AUTO PARTS, INC.

APPLICATION FOR EMPLOYMENT

WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, MARITAL OR VETERAN STATUS, SEXUAL ORIENTATION, OR ANY OTHER LEGALLY PROTECTED STATUS.

POSITION APPLIED FOR **DATE OF APPLICATION**

HOW DID YOU LEARN ABOUT US?

ADVERTISEMENT ____ **FRIEND** ____ **WALK IN** ____ **EMPLOYMENT AGENCY** ____
RELATIVE ____ **OTHER** _____

LAST NAME **FIRST** **MIDDLE NAME**

ADDRESS **CITY** **STATE** **ZIP CODE**

TELEPHONE NUMBER(S) **SOCIAL SECURITY NUMBER**

HAVE YOU EVER FILED AN APPLICATION WITH US BEFORE? **YES** ____ **NO** ____

HAVE YOU EVER BEEN EMPLOYED BY US BEFORE? **YES** ____ **NO** ____

ARE YOU CURRENTLY EMPLOYED? **YES** ____ **NO** ____

MAY WE CONTACT YOUR PRESENT EMPLOYER? **YES** ____ **NO** ____

ON WHAT DATE WOULD YOU BE AVAILABLE FOR WORK? _____

PROOF OF CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED UPON EMPLOYMENT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

BRUCE AUTO PARTS, INC.

EDUCATION

ELEMENTARY SCHOOL _____

HIGH SCHOOL _____

COLLEGE _____

ANY SPECIALIZED TRAINING, APPRENTICESHIP OR SKILLS.

EMPLOYMENT EXPERIENCE

LIST PRESENT JOB OR LAST JOB FIRST.

EMPLOYER	DATES : FROM	TO	WORK PERFORMED
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_____	_____	_____	_____
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REASON FOR LEAVING _____

EMPLOYER	DATES: FROM	TO	WORK PERFORMED
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_____	_____	_____	_____
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REASON FOR LEAVING _____

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APPLICANT'S STATEMENT

I CERTIFY THAT ANSWERS GIVEN HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT ANY EMPLOYMENT DECISION.

THIS APPLICATION FOR EMPLOYMENT SHALL BE CONSIDERED ACTIVE FOR A PERIOD OF TIME NOT TO EXCEED 30 DAYS. ANY APPLICANT WISHING TO BE CONSIDERED FOR EMPLOYMENT BEYOND THIS TIME PERIOD SHOULD INQUIRE AS TO WHETHER OR NOT APPLICATIONS ARE BEING ACCEPTED AT THAT TIME.

I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT, UNLESS OTHERWISE DEFINED BY APPLICABLE LAW, ANY EMPLOYMENT RELATIONSHIP WITH THIS ORGANIZATION IS OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY RESIGN AT ANY TIME AND THE EMPLOYER MAY DISCHARGE EMPLOYEE AT ANY TIME WITH OR WITHOUT CAUSE. IT IS FURTHER UNDERSTOOD THAT THIS "AT WILL" EMPLOYMENT RELATIONSHIP MAY NOT BE CHANGED BY ANY WRITTEN DOCUMENT OR BY CONDUCT UNLESS SUCH CHANGE IS SPECIFICALLY ACKNOWLEDGED IN WRITING BY AN AUTHORIZED EXECUTIVE OF THIS ORGANIZATION.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEW MAY RESULT IN DISCHARGE. I UNDERSTAND, ALSO, THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF THE EMPLOYER. I AGREE TO DRUG TESTING IF REQUESTED AND A CRIMINAL BACKGROUND CHECK AS NEEDED.

SIGNATURE OF APPLICANT

DATE